



# FIRE PROTECTION SYSTEM PERMIT APPLICATION

Updated  
1/1/2019

**Physical Address:**

Auburn City Hall Annex, 2<sup>nd</sup> Floor  
1 E Main St

**Mailing Address:**

25 W Main St  
Auburn, WA 98001-4998

**Webpage & Application Submittal:**

[www.auburnwa.gov](http://www.auburnwa.gov)  
[applications@auburnwa.gov](mailto:applications@auburnwa.gov)

**Phone and Email:**

Phone: (253) 931-3090  
[permitcenter@auburnwa.gov](mailto:permitcenter@auburnwa.gov)

## PROJECT INFORMATION

Check one of the following: ☐ Residential ☐ Commercial

Check all of the following that you are applying for: ☐ Alarms ☐ Sprinklers

☐ Suppression System ☐ Tank - New ☐ Tank - Decommission

☐ Tent / Membrane Structure (Temporary) >400sf ☐ U/G Fire Line

Site Address: \_\_\_\_\_ Zip: \_\_\_\_\_

Parcel Number(s): \_\_\_\_\_

**Commercial Buildings**

Building Name: \_\_\_\_\_ Suite #: \_\_\_\_\_

Tenant Name: \_\_\_\_\_

**Residential Buildings**

Subdivision Name: \_\_\_\_\_

Condo? ☐ Yes ☐ No If yes, Building #: \_\_\_\_\_ Unit #: \_\_\_\_\_

Permit Number #

Parent Permit #

Received:

Scope of Work: \_\_\_\_\_

\_\_\_\_\_ TOTAL FIXTURES (new & relocated) \_\_\_\_\_

**OWNER**

☐ Primary contact

Name: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_

E-mail: \_\_\_\_\_

**CONTRACTOR**

☐ Primary contact

Company Name: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ E-mail: \_\_\_\_\_

City of Auburn License # (required): BUS- \_\_\_\_\_

WA State Contractor's Licence #: \_\_\_\_\_

**ARCHITECT**

☐ Primary contact

Company Name: \_\_\_\_\_

Architect: \_\_\_\_\_

ID#: \_\_\_\_\_ Exp. Date: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ E-mail: \_\_\_\_\_

**ENGINEER**

☐ Primary contact

Company Name: \_\_\_\_\_

Engineer: \_\_\_\_\_

ID#: \_\_\_\_\_ Exp. Date: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ E-mail: \_\_\_\_\_

<b>FIRE ALARMS</b>	
<input type="checkbox"/> New Fire Alarm System Number of Alarm Devices Proposed: _____	<input type="checkbox"/> Existing Fire Alarm System No. of Alarm Devices in the Existing System: _____ No. of Alarm Devices to be Added to the System: _____
<b>SPRINKLERS</b>	
<input type="checkbox"/> New Fire Sprinkler System No. of Sprinkler Devices Proposed: _____	<input type="checkbox"/> Existing Fire Sprinkler System No. of Sprinkler Devices in the Existing System: _____
<input type="checkbox"/> Underground System	No. of Sprinkler Devices to be Added to the System: _____
<b>SUPPRESSION SYSTEMS</b>	
<input type="checkbox"/> New Suppression System	<input type="checkbox"/> Existing Suppression System Characterize the modification or expansion: _____
<input type="checkbox"/> Wet System <input type="checkbox"/> Chemical System	_____
<b>NEW TANKS</b>	
<input type="checkbox"/> Above Ground Tank <input type="checkbox"/> Underground Tank Tank Size in Gallons: _____  Type of Flammable or Hazardous Liquids: _____ _____ _____ _____	<input type="checkbox"/> <b>Grading Review.</b> Check this box if any of these apply: <ul style="list-style-type: none"> <li>The project will create more than 2,000 square feet of impervious surface, or</li> <li>Excavation will exceed 5 feet in depth, or</li> <li>Excavation and/or fill will exceed 500 cubic yards.</li> </ul> <input type="checkbox"/> <b>SEPA Review.</b> Check box if the tank is >10,000 gal <i>Underground storage tanks above 10,000 gal are subject to environmental review. Please submit a SEPA environmental checklist.</i>
<b>HAZARDOUS MATERIALS</b>	
Are hazardous materials being stored or used on the premises? <input type="checkbox"/> Yes <input type="checkbox"/> No Are Materials Safety Data Sheets (MSDS) provided with this application? <input type="checkbox"/> Yes <input type="checkbox"/> No	
<b>TANK REMOVAL/DECOMMISSIONING</b>	
<input type="checkbox"/> Tank Removal <input type="checkbox"/> Decommissioning Tank	
<b>TEMPORARY TENT/MEMBRANE STRUCTURE &gt;400SF</b>	
No. of Tents _____ Sizes: Tent 1: _____ Tent 2: _____ Tent 3: _____ Tent 4: _____ Tent 5: _____	
<b>APPLICANT REPRESENTATIVE (If not listed on Page 1)</b>	
On behalf of: <input type="checkbox"/> Owner <input type="checkbox"/> Contractor <input type="checkbox"/> Architect <input type="checkbox"/> Engineer Company Name: _____ Representative Name: _____ Address: _____ City: _____ State: _____ Zip: _____ Phone: _____ E-mail: _____	
I certify that I have read this application and declare under penalty of perjury that the information contained herein is correct and complete. I agree to comply with all city and county ordinances and state laws relating to building construction and hereby authorize representatives of this city to enter upon the above mentioned property for inspection purposes. I am either the owner of the property on this permit application, the Washington State registered contractor for the work, or I represent the owner or contractor as signified above and am acting with the owner's/contractors full knowledge or consent.	
<b>SIGNATURE</b> _____	<b>PRINTED NAME</b> _____
<b>DATE</b> _____	

	<h1>OWNER LETTER OF AUTHORIZATION</h1>	Updated June 2019	
<b>Physical Address:</b> Auburn City Hall Annex, 2 <sup>nd</sup> Floor 1 E Main St	<b>Mailing Address:</b> 25 W Main St Auburn, WA 98001-4998	<b>Webpage &amp; Application Submittal:</b> <a href="http://www.auburnwa.gov">www.auburnwa.gov</a> <a href="mailto:applications@auburnwa.gov">applications@auburnwa.gov</a>	<b>Phone and Email:</b> Phone: (253) 931-3090 <a href="mailto:permitcenter@auburnwa.gov">permitcenter@auburnwa.gov</a>

**(A copy of this letter must be submitted for each property owner involved)**

I, \_\_\_\_\_, declare under penalty of perjury under the laws of the State of Washington as follows;

1. I am (*select one*) ☐ the owner of the property that is the subject of the application or ☐ the owner is a corporation, organization, or public agency and submitting this authorization is within the scope of my authority to act on that entity's behalf for the property located at \_\_\_\_\_ for the following scope of work \_\_\_\_\_.
2. All statements, answers, and information submitted with this application are true and correct to the best of my knowledge and belief.
3. I acknowledge that approval of this application may be subject to conditions as specified on the approval documents.
4. I agree to hold the City of Auburn harmless as to any claim (including costs, expenses and attorney's fees incurred in the investigation of such claim) which may be made by any person, including the undersigned, and filed against the City of Auburn, but only where such claim arises out of the reliance of the City, including its officers and employees, upon the accuracy of the information provided to the City as part of this application.
5. I hereby grant permission for representatives of the City of Auburn and any other Federal, State, or local unit of government with regulatory authority over the project to enter onto my property to inspect the property, take photographs, and post public notices as required in connection with review of this application and for compliance with the terms and conditions of permits and approvals issued for the project.
6. Regarding this application, the following individuals are appointed to act as my agent, or as the agent of the entity I represent: \_\_\_\_\_.

X _____ <b>Signature</b>		_____ <b>Title</b>
_____ <b>Printed Name</b>	_____ <b>Date</b>	_____ <b>City and State where signed</b>
_____ <b>Email</b>	_____ <b>Phone</b>	
_____ <b>Address</b>		